



Eastern  
International  
College

### Satisfactory Academic Progress (SAP)

Eastern International College makes every effort to provide our students with ample opportunity to successfully meet the academic requirements for graduation and to ensure that each student is given sufficient preparation to meet all scholastic conditions necessary for making satisfactory academic progress, and to receive financial aid should they qualify.

At the end of each term, a student’s academic record is reviewed to determine whether or not the student has met SAP requirements. Satisfactory Academic Progress comprises a quantitative and qualitative component as required to ensure timely completion; students must also complete the program within the 150% time period of the program length.

The *qualitative* component of satisfactory academic progress is measured by cumulative grade point average (GPA) from the beginning of the program enrollment at Eastern International College and will be monitored at the end of each term. To satisfy the qualitative standard, you must maintain a cumulative GPA as dependent on your term of study.

### SAP Qualitative Requirements Table

EIC Attempted Credits	ADN, DH & HL Programs	All Other Programs
1-12 credits	2.00 Cumulative GPA	1.50 Cumulative GPA
13+ credits	2.50 Cumulative GPA	2.00 Cumulative GPA

**2.00 GPA required for graduation for MA-AAS, CVT-AAS and DMS-BS programs**

**2.50 GPA required for graduation ADN-AAS, DH, and HL programs**

*Quantitative* satisfactory academic progress is defined as the completion of at least 67% of the cumulative credit hours on which the payment of financial aid was based (pace of completion). Quantitative satisfactory academic progress will be monitored at the end of each term by reviewing students’ grade reports.

Completed Credits are all courses for which credit was earned.

Attempted Credits are all courses that were scheduled for credit; these include all courses as cumulatively scheduled regardless of grade received. Courses in which a student earned an F, W, WF, WP, or I are counted towards attempted credits.

Credits transferred to the College from another institution are counted towards the student’s program completion and are counted towards both Completed and Attempted credits; these courses are not calculated as part of the qualitative GPA standard.

### *SAP Quantitative Requirements Formula*

Completed Credits (including Transfer Credits)

----- x 100% = Pace of Completion

Attempted Credits (including W grade)



**Maximum Timeframe:** Students must complete their program of study within a maximum frame of no more than 150% of the required length of the program credits.

Completed Credits		
DMS-BS	122 semester credits	183 semester credits max
ADN-AAS	70 semester credits	105 semester credits max.
ADN-AAS	78 semester credits	117 semester credits max
DH-AAS	78 semester credits	117 semester credits max.
CVT-AAS	66 semester credits	99 semester credits max.
MA-AAS	60 semester credits	90 semester credits max.
DH-BS (Completion Program) Online	180 quarter credits	270 semester credits max.
DH-BS	123 semester credits	185 semester credits max.
HL-BS (Completion Program) Online	180 quarter credits	270 quarter credits max.

### Failure to Meet Satisfactory Academic Progress

If a student fails to meet any of the requirements to meet Satisfactory Academic Progress, he/she will be in jeopardy of losing current and future financial aid funds as anticipated. Eastern International College elects to review student records for SAP requirements each payment period to allot students every opportunity to maintain standards as necessary for timely program completion. As such, students will be afforded a chance to be placed on a conditional Warning Status prior to loss of funding; students may also appeal for reinstatement of funding.

**SAP Warning:** Failure to meet SAP requirements will result in SAP Warning Status. During this term, the student will be eligible for financial aid funding. The student must meet SAP requirements at the end of the Warning term to retain financial aid funding for subsequent semesters.

**SAP Probation:** A student who has not satisfied SAP requirements after the Warning term will be asked to appeal in writing to the Academic Appeals Committee. If the appeal is successful, the student may be eligible for financial aid funding, however he/she must meet SAP requirements at the end of the Probation term to retain future funding. Failure to meet SAP requirements at the end of the Probation term cannot be appealed.

**SAP Suspension:** A student has failed to meet one or more SAP requirements following Financial Aid Warning or Probation. The student unsuccessfully or did not appeal decision (if Warning) and is ineligible for funds. Student must meet SAP criteria for reinstatement.

Following the loss of funds, a student must attend the following term without Title IV eligibility and meet SAP requirements to be eligible for reinstatement. The student must meet SAP quantitative, qualitative, and maximum timeframe standards as well as all terms as set in the student's Academic Plan. Should a student be placed on SAP Suspension, he/she may appeal this decision to the Academic Appeals Committee (AAC) within ten (10) business days of notification. Conditions for an appeal include



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College

mitigating circumstances such as a death in the family, illness, involuntary military leave, or other special circumstances. Should a student appeal his/her status of SAP Suspension to the Academic Appeals Committee and have the appeal approved, conditions regarding academic expectations could be imposed as necessary in order to meet the provisions of the appeal.